



EXTC DEPARTMENT
PURCHASE COMMITTEE

Academic Year 2025–26

NOTICE

No.: EXTC/Purchase Committee/2025

Date: 18th November, 2025

All concerned faculty members and staff are hereby informed that a meeting of the Purchase Committee of the EXTC Department is scheduled on 20th November 2025 to discuss and finalize the requirements related to laboratory resources, academic support facilities, maintenance, and departmental development.

Agenda

1. To review the requirement of specialized equipment for emerging technologies relevant to the EXTC curriculum.
2. To discuss the requirement of power supplies, signal sources, and laboratory accessories for improving experimental facilities.
3. To review the requirement of software licenses, simulation tools, and programming support resources for academic and project activities.
4. To identify requirements for project development kits and prototyping resources for final-year and mini-projects.
5. To finalize the priority-wise purchase requirements, specifications, estimated cost, and procurement plan for A.Y. 2025–26.

All concerned committee members are requested to attend the meeting and provide the necessary inputs for finalization of the EXTC Department purchase requirements for A.Y. 2025–26.

Prof. Rahul Taware

Purchase Committee Member

Dr. Amit A Deshmukh

Prof.& HOD EXTC Dept.



MINUTES OF MEETING

Date: 20/11/2025

Department: Electronics & Telecommunication Engineering (EXTC)

Venue: EXTC Department

Agenda and Proceedings

The Purchase Committee meeting was conducted on 20/11/2025 to discuss and finalize the requirements related to laboratory resources, academic support facilities, equipment maintenance, project development, and departmental infrastructure.

The following points were discussed:

1. **Specialized Equipment for Emerging Technologies:** The committee discussed the requirement of specialized equipment related to emerging areas in Electronics and Telecommunication Engineering to support curriculum delivery, demonstrations, practical sessions, and student projects.
2. **Laboratory Power and Signal Accessories:** The committee reviewed the requirement of regulated power supplies, signal sources, probes, cables, connectors, adapters, and other laboratory accessories required to improve the experimental facilities.
3. **Software and Simulation Resources:** The committee discussed the requirement of appropriate software licenses, simulation tools, programming environments, and related academic resources for laboratory experiments, project development, and simulation-based learning.
4. **Project Development Resources:** The committee discussed the requirement of project development kits, prototyping boards, electronic modules, fabrication resources, and other supporting items required for mini-projects and major projects.
5. **Priority and Procurement Planning:** It was decided to prepare a priority-wise purchase plan based on academic requirements, laboratory utilization, equipment condition, student project requirements, available resources, and departmental budget.



Conclusion

The committee decided to proceed with the preparation of the consolidated purchase requirements focusing on emerging technology equipment, laboratory accessories, software and simulation resources, project development facilities.

The finalized requirements will be processed further as per the applicable institutional purchase procedure and approval process.

The meeting concluded with a vote of thanks to all the members present.

SIGNATURES OF COMMITTEE MEMBERS

Sr. No.	Name of the faculty	Signature
1	Dr. Sanjay B Deshmukh (Assistant Professor)	
2	Dr. Sunil Karamchandani (Associate Professor & Associate Head)	
3	Dr. Chandrashekhar Beral (Assistant Professor)	
4	Prof. Rahul Taware (Assistant Professor) (Purchase Committee Member)	
5	Mr. Prashant Tambat (Lab-Assistant) (Purchase Committee Member)	

Prof. Amit A Deshmukh

Prof.& HOD EXTC Dept.



No. MECH/Purchase Committee/2025

1st August, 2025

MECHANICAL DEPARTMENT

Academic Year 2025–26

NOTICE

All concerned faculty members and staff are hereby informed that a meeting of the Purchase Committee of the Mechanical Department is scheduled on 5th August, 2025, to discuss the requirements related to laboratory equipment, instruments, and other resources required for effective teaching and laboratory development.

Agenda

1. To discuss the requirement of new laboratory equipment and instruments for the department laboratories.
2. To identify equipment required for laboratory development and upgradation.
3. To discuss the requirement of consumables, accessories, and components for laboratory experiments.
4. To discuss the requirement of software for modeling.

All concerned committee members are requested to attend the meeting and provide the necessary inputs for finalization of the department purchase requirements for A.Y. 2025–26.

Prof. Vyankatesh Bagal

Purchase Committee Member

Dr. Atul Dhale

Prof. & Head MECH Dept.



MINUTES OF MEETING

Date: 6/08/2025

Department: Mechanical Engineering (MECH)

Venue: Mechanical Department

Agenda and Proceedings

The Purchase Committee meeting was conducted on 5th August, 2025 to discuss the requirements related to laboratory equipment, instruments, consumables, and laboratory development.

The following points were discussed:

1. **Requirement of New Equipment:**
committed decided to procure surface roughness tester as per the requirement of the materials laboratory.
2. **Laboratory Development:**
The committee discussed requirements for upgrading and developing the robotics laboratory with exposure to current technologies like 3D printing.
3. **Consumables and Accessories:**
The requirement of workshop material and other consumable items required for laboratory experiments was discussed.
4. **Software Procurement:** The committee discussed requirements of different software tools used in 3D modelling.

Conclusion

The meeting concluded with a decision to proceed with the identification and procurement of essential equipment, instruments, consumables, and accessories like robots, 3D printers, softwares required for effective laboratory functioning and development of the Mechanical Department.

The meeting ended with a vote of thanks to all the members present.

Prof. Vyankatesh Bagal

Purchase Committee Member

Dr. Atul Dhale

Prof. & Head MECH Dept



Shri Vile Parle Kelavani Mandal's

DWARKADAS J.SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



Department of Computer Science and Engineering (Data Science)

NOTICE

|Date: 20/12/2024

Subject: Meeting to Review Departmental Budget Proposals for 2025–26 (April 2025 to March 2026)

All concerned members are hereby informed that a meeting of the Department of CSE (Data Science) will be convened to review the annual budget estimates for the academic year 2025–26. The meeting will examine the requirements recorded across all category worksheets in the departmental budget file.

Agenda:

1. **Review Equipment:** Examine the proposal for IoT Kits (Arduino or Raspberry Pi) for IoT-based projects and enterprise lab conduction, totaling **₹24,000**. No requirements under Air Conditioners, Furniture & Fixtures, and Computers & Peripherals.
2. **Review Software Licenses:** Evaluate cloud and software proposals including Microsoft Azure (₹2,34,000), Tableau Creator (₹96,600), and AWS g6.xlarge instances (₹9,600), totaling **₹3,40,200**.
3. **Review Laboratory Consumables:** Examine enhanced provisions for departmental stationery, files, folders, permanent markers, and lab-related utility items, totaling **₹43,100**.
4. **Review Other Expenses & Maintenance:** Verify provisions allocated for Annual Maintenance (₹1,00,000) for laboratories/classrooms and PC repairs (₹50,000), totaling **₹1,50,000**.
5. **Recommendation for Approval:** Verify academic and laboratory justifications, check fund availability, and record the committee's final recommendation for forwarding to the competent authority for financial sanction.

All members are requested to attend the meeting and review the relevant estimates, technical specifications, quotations, and quantities.

Dr. Kriti Srivastava

Head of Department

Department of CSE(Data Science)



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



Department of Computer Science and Engineering (Data Science)

Purchase Committee

MINUTES OF MEETINGS (MOM)

Academic Year 2025-26

□ Agenda:

- Review Equipment requirements for IoT Kits (Arduino or Raspberry Pi) for IoT-based projects and enterprise lab conduction (₹24,000), with nil requirements under Air Conditioners, Furniture & Fixtures, and Computers & Peripherals.
- Evaluate Software License proposals including Microsoft Azure (₹2,34,000), Tableau Creator (₹96,600), and AWS g6.xlarge instances (₹9,600), totaling ₹3,40,200.
- Review Laboratory Consumables and enhanced stationery/folder provisions, totaling ₹43,100.
- Verify Other Expenses including Annual Maintenance for labs/classrooms (₹1,00,000) and PC repairs (₹50,000), totaling ₹1,50,000.
- Record final recommendations for forwarding to the competent authority.

□ Discussion:

- The committee discussed the necessity of updating IoT development kits for student projects and verified the maintenance provisions required to upkeep laboratories and computers.

□ Resolution:

- The committee resolved to endorse the budget estimates, emphasizing the priority of IoT kits, cloud software access, and annual maintenance allocations, and recommended them to the competent authority.

Dr. Nilesh Marathe
Purchase Coordinator

Dr. Kriti Srivastava
HoD, CSE(Data Science)

Member of Committee attended

1. Dr. Ajit Gudekar
2. Prof. Pooja Vartak
3. Prof. Priya Parate

Shri Vile Parle Kelavani Mandal's
Dwarkadas J. Sanghvi College of Engineering

EQUIPMENTS

Budget Estimates for the year 2025-26

Department/Section: Department of Computer Science and Engineering (Data Science)

Equipments

Sr.No.	Description of the Item	Quantity	Approx value	Total value	Justification for requirement
1	IoT Kit (Ardino or R-pi)	4	6000	24000	For IoT Based Projects and IoT Network Enterprise Laboratory
	Total Amount			24000	

Date: 20/12/2024



Signature
HOD/ Section Incharge

Shri Vile Parle Kelavani Mandal's
Dwarkadas J. Sanghvi College of Engineering

SOFTWARE

Budget Estimates for the year 2025-26

Department/Section: Department of Computer Science and Engineering (Data Science)

Software

Sr.No.	Laboratories	Name of the Software	Quantity	Approx value	Total value	Justification for requirement
1	Big Data Engineering	Microsoft Azure	36	6500	234000	Need it for big data practicals. Per hour cost is \$100 so for 2
2	Data Engineering and Visualization	Tableau Creator	20	4830	96600	Lab conduction
3	Advanced Computational Linguistics	AWS g6.xlarge instance	100 hours	96/hour	9600	Lab conduction
	Total Amount				340200	

Date: 20/12/2024


 Signature
 HOD/ Section Incharge

Shri Vile Parle Kelavani Mandal's
Dwarkadas J. Sanghvi College of Engineering

LAB CONSUMABLES

Budget Estimates for the year 2025-26

Department/Section: Department of Computer Science and Engineering (Data Science)

Lab Consumables

Sr.No.	Laboratories	Name of the Consumables	Quantity	Approx value	Total value	Justification for requirement
1		Pens(Red,Blue,Black)	(40,40,30)		1200	
2		Sticky Notes	10 Nos.		300	
3		Box file	40		2000	
4		Markers	20 box		600	
5		Spring file	70		1400	
6		Transparent Folder	100 Nos		2000	
7		Separators(A3 size)	8 boxes		800	
8		Permanent Marker(CD)	2 Box		500	
9		Uclip	5 Box		1000	
10		White Board Markers	15 Box		1500	

11	Fevistick	10 Nos.		200	
12	A4 size Xerox papers	10 Rheams		30000	
13	Micro lamina Folder	25		500	
14	softboard pins	3 box		600	
15	Two way tape	3		200	
16	Whitener	3 box		300	
	Total			43100	

Date: 25/12/2024


 Signature
 HOD/ Section Incharge

Other Expenses (anything not covered in previous sheets)

Budget Estimates for the year 2025-26

Department/Section: Department of Computer Science and Engineering (Data Science)

Other Expenses

Sr.No.	Laboratories	Name of the Consumables	Quantity	Approx value	Total value	Justification for requirement
1		Annual Maintenance			100000	Maintenance of Laboratories and Classrooms
2		Repair			50000	Repairing of PCs
3						
4						
5						
6						
7						
8						
9						

Date: 20/12/2024


Signature
HOD/ Section Incharge



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



Department of Computer Engineering

PURCHASE COMMITTEE

AGENDA OF MEETING: PURCHASE REQUIREMENT PLANNING MEETING

(A.Y. 2025-26 ODD SEM)

Committee Members

Name	Designation	Role
Dr. Meera Narvekar	Head of Department, Computer Engineering	Chairperson
Dr. Nilesh Patil	Associate Professor	Purchase Coordinator / Member (Teaching Staff)
Mr. Atul Kamble	Lab Assistant	Member (Non-Teaching Staff)

MEETING: PURCHASE REQUIREMENT PLANNING MEETING

Date: 21/04/2025 **Time:** 11:00 AM **Venue:** HOD's Cabin, Department of Computer Engineering

Notice: All members of the Departmental Purchase Committee are requested to attend the meeting to finalise the purchase requirements of the Department of Computer Engineering for A.Y. 2025-26.

Agenda

1. Review of present status of departmental infrastructure – laboratories, classrooms, faculty room and staff facilities.
2. Consolidation of purchase requirements for A.Y. 2025-26 conveyed by department faculty and lab assistants (Chair, Smart Board, Sofa / Chair, Air Conditioner).
3. Prioritisation of requirements and tentative budget estimation.
4. Procedure for raising requisitions with the College Purchase Department and vendor quotation process.
5. Assignment of follow-up responsibilities for procurement, installation and consumables.
6. Any other matter with the permission of the Chair.

Items proposed for discussion

Sr. No.	Equipment / Item	Category	Proposed Location
1	Raider Chair	Chair	Lab
2	Senses Smart Board	Smart Board	Staff Lounge
3	Sofa and Chair Set	Sofa / Chair	Staff Lounge
4	1.9 Ton Inverter Air Conditioner	Air Conditioner	Faculty Room

Purchase Coordinator  Dr. Nilesh Patil	HOD (Computer Department)  Dr. Meera Narvekar
--	---



Shri Vile Parle Kelavani Mandal'S

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



Department of Computer Engineering

PURCHASE COMMITTEE – MINUTES OF MEETINGS

(A.Y. 2025-26 ODD SEM)

Committee Members

Name	Designation	Role
Dr. Meera Narvekar	Head of Department, Computer Engineering	Chairperson
Dr. Nilesh Patil	Associate Professor	Purchase Coordinator / Member (Teaching Staff)
Mr. Atul Kamble	Lab Assistant	Member (Non-Teaching Staff)

MEETING: PURCHASE REQUIREMENT PLANNING MEETING

Date: 21/04/2025 **Time:** 11:00 AM **Venue:** HOD's Cabin, Department of Computer Engineering

Minutes of Meeting

Members Present: Dr. Meera Narvekar, Dr. Nilesh Patil, Mr. Atul Kamble

The meeting was chaired by Dr. Meera Narvekar (HOD). Dr. Nilesh Patil, Purchase Coordinator, presented the requirements compiled from faculty and lab staff.

Item 1 – Infrastructure status: The Chair reviewed the present status of laboratories, classrooms and the faculty room. Lab Assistant Mr. Atul Kamble reported on equipment condition and pending consumable needs.

Item 2 – Requirements consolidated: The following requirements were tabled and discussed:

Sr. No.	Equipment / Item	Category	Proposed Location	Estimated Cost
1	Raider Chair	Chair	Lab	₹ 6,41,920
2	Senses Smart Board	Smart Board	Staff Lounge	₹ 1,51,040
3	Sofa and Chair Set	Sofa / Chair	Staff Lounge	₹ 2,37,180
4	1.9 Ton Inverter Air Conditioner	Air Conditioner	Faculty Room	₹ 1,36,899
	Total			₹ 11,67,039

Item 3 – Prioritisation: Laboratory items (Raider Chair) were accorded first priority in view of student intake and practical workload. Faculty room, classroom and staff-facility items were approved as next priority.

Item 4 – Procedure: It was resolved that requisitions for the above items be raised through the College Purchase Department following the SVKM quotation/comparative-statement procedure, with technical specifications verified by the department before order placement.

Item 5 – Responsibilities: Dr. Nilesh Patil to raise and track requisitions and coordinate vendor technical evaluation; Mr. Atul Kamble to coordinate delivery, installation, stock-register entry and regular consumables follow-up; HOD to recommend and forward to the Principal.

Resolutions

- The purchase requirements listed above for A.Y. 2025-26, with an estimated outlay of ₹ 11,67,039, are approved and recommended to the Principal through the College Purchase Department.
- Procurement is to be completed in a phased manner as per availability of funds and urgency.



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



- A review meeting shall be convened after completion of procurement to record installation status.

Action Items

Sr.	Action	Responsibility	Timeline
1	Prepare requisitions with specifications and forward to College Purchase Department	Dr. Nilesh Patil	2 weeks
2	Obtain vendor quotations and comparative statement through Purchase Department	Dr. Nilesh Patil	As per Purchase Dept.
3	Coordinate delivery, installation and dead-stock/stock-register entries	Mr. Atul Kamble	On receipt
4	Raise and follow up regular lab consumables requirements	Mr. Atul Kamble	Monthly
5	Review procurement status	Dr. Nilesh Patil	Review meeting

The meeting ended with a vote of thanks to the Chair.

Purchase Coordinator  Dr. Nilesh Patil	HOD (Computer Department)  Dr. Meera Narvekar
---	---



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



Department of Computer Engineering

PURCHASE COMMITTEE

AGENDA OF MEETING: PURCHASE REQUIREMENT PLANNING MEETING

(A.Y. 2025-26 EVEN SEM)

MEETING: PROCUREMENT REVIEW MEETING

Date: 25/05/2026 **Time:** 11:00 AM **Venue:** HOD's Cabin, Department of Computer Engineering

Notice: All members are requested to attend the review meeting on procurement and installation status of items approved for A.Y. 2025-26.

Agenda

1. Confirmation of minutes of the Purchase Requirement Planning Meeting.
2. Review of status of procurement, installation and commissioning of items approved for A.Y. 2025-26.
3. Verification of stock-register / dead-stock entries, invoices and warranty documentation.
4. Status of consumables and maintenance / AMC requirements.
5. Preliminary identification of requirements for A.Y. 2026-27.
6. Any other matter with the permission of the Chair.

Members are requested to bring procurement records, invoices and installation reports for the items listed in the planning meeting.

Purchase Coordinator	HOD (Computer Department)
 Dr. Nilesh Patil	 Dr. Meera Narvekar



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



Department of Computer Engineering

PURCHASE COMMITTEE – MINUTES OF MEETINGS

(A.Y. 2025-26 EVEN SEM)

Committee Members

Name	Designation	Role
Dr. Meera Narvekar	Head of Department, Computer Engineering	Chairperson
Dr. Nilesh Patil	Associate Professor	Purchase Coordinator / Member (Teaching Staff)
Mr. Atul Kamble	Lab Assistant	Member (Non-Teaching Staff)

MEETING: PROCUREMENT REVIEW MEETING

Date: 25/05/2026 **Time:** 11:00 AM **Venue:** HOD's Cabin, Department of Computer Engineering

Minutes of Meeting

Members Present: Dr. Meera Narvekar, Dr. Nilesh Patil, Mr. Atul Kamble

Item 1: The minutes of the planning meeting held on 21/04/2025 were read and confirmed.

Item 2 – Procurement status: The Purchase Coordinator presented the following status of items procured during the year:

Sr. No.	Equipment / Item	Location	Date of Purchase	Amount Spent	Status
1	Raider Chair	Lab	06/09/2025	₹ 6,41,920	Procured & Installed
2	Senses Smart Board	Staff Lounge	02/05/2025	₹ 1,51,040	Procured & Installed
3	Sofa and Chair Set	Staff Lounge	02/12/2025	₹ 2,37,180	Procured & Installed
4	1.9 Ton Inverter Air Conditioner	Faculty Room	12/05/2026	₹ 1,36,899	Procured & Installed
	Total			₹ 11,67,039	

Item 3 – Records: Mr. Atul Kamble confirmed that all items have been entered in the departmental stock / dead-stock register and that invoices, delivery challans and warranty cards have been filed with the College Purchase Department and the department office.

Item 4 – Consumables & maintenance: Regular consumables were reported as adequately stocked. Air conditioners and computer systems are covered under vendor warranty; AMC to be taken up on expiry of warranty.

Item 5 – Next year: Faculty are to submit requirements for A.Y. 2026-27 to the Purchase Coordinator before the next planning meeting.

Resolutions

- All items approved for A.Y. 2025-26 stand procured, installed and taken on record, with total expenditure of ₹ 11,67,039.
- The procurement record for the year is approved and forwarded to the HOD for departmental records and accreditation documentation.



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous) Affiliated to the University of Mumbai



The meeting ended with a vote of thanks to the Chair.

Purchase Coordinator  Dr. Nilesh Patil	HOD (Computer Department)  Dr. Meera Narvekar
--	--



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Autonomous College Affiliated to the University of Mumbai)

NAAC Accredited with "A" Grade (CGPA : 3.18)



DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF MEETING (MoM)

DEPARTMENTAL BUDGET

Financial Year 2025–26 (April 2025 to March 2026)

Meeting Date: 18/12/2024

Agenda: Category-wise Review of Budget Proposals

- **Equipments** — Microwave Oven — Qty 1 × ₹5,000 = ₹5,000. Category total recorded in worksheet: ₹5,000.
- **Air Conditioners** — NIL recorded in the worksheet. Category total recorded in worksheet: NIL.
- **Furniture & Fixtures** — Office Easy chair for faculty — Qty 10 × ₹5,000 = ₹50,000; Letter board alphabets set — Qty 2 × ₹1,000 = ₹2,000; Soft Notice-boards — Qty 5 × ₹3,000 = ₹15,000; Office Chair for HOD cabin — Qty 1 × ₹10,000 = ₹10,000. Category total recorded in worksheet: ₹77,000.
- **Computers & Peripherals** — Server: Intel/AMD multicore processor (i7/i9), VT-X/AMD-V support, 16 GB RAM, 1 TB hard disk and Gigabit Ethernet NIC — Qty 1 × ₹1,50,000 = ₹1,50,000; Laptop (i7/8 GB RAM/1 TB HDD) — Qty 5 × ₹55,000 = ₹2,75,000; USB Mouse, keyboard set — Qty 2 × ₹2,000 = ₹4,000; USB pointer cum slide operator — Qty 5 × ₹1,000 = ₹5,000. Category total recorded in worksheet: ₹4,34,000.
- **Software** — AWS/AZURE cloud subscription for DevOps — Qty 2 × ₹2,00,000 = ₹4,00,000. Category total recorded in worksheet: ₹4,00,000.
- **Lab Consumables** — RJ-45 connectors (D-Link make) for all labs — Qty 100 × ₹15 = ₹1,500; Printer Pages (A4 Size) — 50 rim × ₹750 = ₹37,500; Stationery — ₹30,000 (quantity recorded as 30,000 in the worksheet). Category total recorded in worksheet: ₹69,000.
- **Other Expenses** — Printing, Stationery, Annual Maintenance and Repair headings are present, but no amounts/items are entered. Category total recorded in worksheet: No amount recorded.

Discussion:

The committee reviewed the microwave oven, faculty chairs, letter board alphabets, soft notice-boards, HOD cabin chair, server, five laptops, mouse/keyboard sets, USB pointers, AWS/Azure subscription, RJ-45 connectors, A4 paper and stationery. The discussion considered faculty/staff use, student and research project deployment, lecture/practical support, departmental communication, cloud-based application development and LAN maintenance. The Air Conditioners worksheet records NIL. The Other Expenses worksheet contains headings but no amounts.

Resolution:

The committee recommended the listed proposals for consideration by the competent authority, subject to confirmation of specifications, estimates/quotations, inventory and availability of funds. The

Stationary entry is recorded as ₹30,000 in the source worksheet; its quantity/value formatting should be confirmed. No costs have been added to the blank Other Expenses entries.

Budget summary based on recorded category totals: ₹9,85,000 (excluding NIL Air Conditioners and blank Other Expenses)

Note: This MoM has been populated from the relevant Excel budget worksheet. Meeting date, actual attendees, and any final decisions must be completed/verified after the meeting. Proposed budget items are not represented as approved expenditure.

Prof. Pravin Hole
Purchase Coordinator

Dr. Vinaya Sawant
Head of Department
Department of Information Technology

Members of the Committee Present:

1. Prof. Neha Katre
2. Prof. Harshal Dalvi
3. Prof. Stevina Correia



MINUTES OF MEETING – A.Y. 2025–26

Academic Year: 2025–26

Department/Section: AI_DS

Meeting Agenda: Review of departmental expenditure records and item-wise expenses for A.Y. 2025–26.

Agenda

1. Review the expenditure records submitted for departmental academic, laboratory, maintenance, and infrastructure requirements.
2. Verify item descriptions, amounts, and invoice references.
3. Consolidate repeated item names in the summary to avoid duplicate category entries while retaining individual invoice records.
4. Record the expenditure for review and further administrative processing.

Discussion

The expenditure entries provided for A.Y. 2025–26 were reviewed. Repeated item names have been consolidated in the summary table below, while separate invoice entries are retained in the detailed record for traceability. The provided list contains 24 entries and 14 distinct item names. The total of the amounts supplied is ₹58,533.91.

Consolidated Expenditure Summary

Sr. No.	Item Detail (Name)	Total Amount (₹)
1	64 GB Pen Drive	1,781.80
2	Bottom Patch	2,478.00
3	Door Stopper	3,020.00
4	Electric Bell	767.00
5	Fabric Notice Board	6,844.00
6	Fan Rewinding	1,770.00
7	Fevicol Heatex	7,080.00
8	First Aid Kit	1,436.82
9	IoT Components	6,702.40
10	MAS LED Tube 18W	4,130.00
11	MCB, Fan Capacitor	2,479.18
12	Seat Cover for WC, Waste Pipe	1,935.00
13	Stationery	16,540.31
14	Switch, Fan Capacitor, MCB, Socket	1,569.40
Grand Total		58,533.91

Points Discussed

- Repeated Stationery and Fevicol Heatex entries have been consolidated in the summary.



Shri Vile Parle Kelavani Mandal's

DWARKADAS J.SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



Department of Artificial Intelligence (AI) and Data Science

- Individual invoice references and amounts have been preserved in the detailed record for verification.
- The consolidated expenditure total is based only on the amounts supplied in the source table.
- Item descriptions, invoice numbers, and amounts should be cross-checked against the original bills before final submission.

Decisions / Action Points

- The consolidated summary and detailed invoice record shall be reviewed by the concerned department.
- Original bills shall be checked to confirm the correctness of item descriptions, invoice references, and amounts.
- The expenditure statement shall be forwarded for administrative processing as per institutional procedure.
- Any corrections shall be made only after verification with the original supporting documents.

Prof. Dashrath Kale
Department In-charge

Dr. Pratik Kanani
H.O.D. (AI_DS)



Department of Artificial Intelligence and Machine Learning
Academic Year 2025-26

PURCHASE COMMITTEE
Agenda of Meeting: Purchase Requirement Planning Meeting
 (A.Y. 2025-26 ODD SEM)

Committee Members

Name	Designation	Role
Dr. Aruna Gawade	Head of Department, Artificial Intelligence and Machine Learning	Chairperson
Prof. Ragini Mishra	Assistant Professor	Purchase Coordinator / Member (Teaching Staff)
Mrs. Vaishali Kshirsagar	Lab Assistant	Member (Non-Teaching Staff)

MEETING: PURCHASE REQUIREMENT PLANNING MEETING

Date: 15/05/2025 Time: 11:00 AM Venue: HOD's Cabin, AIML Department

Purpose: All members of the Departmental Purchase Committee are requested to attend the meeting to finalize purchase requirements of the Department of Artificial Intelligence and Machine Learning for A.Y. 2025-26.

Agenda

1. Review of present status of departmental infrastructure – laboratories, classrooms, faculty room and staff lounge facilities.
2. Consolidation of purchase requirements for A.Y. 2025-26 conveyed by department faculty and lab assistants (Chair, Air Conditioner).
3. Prioritisation of requirements and tentative budget estimation.
4. Procedure for raising requisitions with the College Purchase Department and vendor quotation process.
5. Assignment of follow-up responsibilities for procurement, installation and consumables.
6. Any other matter with the permission of the Chair.

Items proposed for discussion

Sr. No.	Equipment / Item	Category	Proposed Location
1	Raider Chair	Chair	Lab
2	1.9 Ton Inverter Air Conditioner	Air Conditioner	Faculty Room

Prof. Ragini Mishra

Coordinator

Dr. Aruna Gawade

Head, AIML Dept



Department of Artificial Intelligence and Machine Learning
Academic Year 2025-26

Purchase Committee – Minutes of Meetings

(A.Y. 2025–26 ODD SEM)

Committee Members

Name	Designation	Role
Dr. Aruna Gawade	Head of Department, Artificial Intelligence and Machine Learning	Chairperson
Prof. Ragini Mishra	Assistant Professor	Purchase Coordinator / Member (Teaching Staff)
Mrs. Vaishali Kshirsagar	Lab Assistant	Member (Non-Teaching Staff)

MEETING: PROCUREMENT REVIEW MEETING

Date: 14/05/2025 Time: 11:00 AM Venue: HOD's Cabin, AIML Department

Minutes of Meeting

Members Present: Dr. Aruna Gawade, Prof. Ragini Mishra, Mrs. Vaishali Kshirsagar

Item 1: The minutes of the planning meeting held on 15/05/2025 were read and confirmed.

Item 2 – Procurement status: The Purchase Coordinator presented the following status of items procured during the year:

Sr. No.	Equipment / Item	Location	Date of Purchase	Amount Spent / Status
1	Raider Chair	Lab	29/07/2025	₹ 1,35,936 – Procured & Installed
2	1.9 Ton Inverter Air Conditioner	Staff Lounge	20/05/2025	₹ 65,000 – Procured & Installed
	Total			₹ 2,00,936

Item 3 – Records: Mrs. Vaishali Kshirsagar confirmed that all items have been entered in the departmental stock/dead-stock register and that invoices, delivery challans and warranty cards have been filed with the College Purchase Department and the department office.

Item 4 – Consumables & maintenance: Regular consumables were reported as adequately stocked.

Item 5 – Next year: Faculty are to submit requirements for A.Y. 2026–27 to the Purchase Coordinator before the next planning meeting.

Prof. Ragini Mishra

Coordinator

Dr. Aruna Gawade

Head, AIML Dept



Shri Vile Parle Kelavani Mandal's

DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING

(Autonomous College Affiliated to the University of Mumbai)

NAAC Accredited with "A" Grade (CGPA : 3.18)



Department of Artificial Intelligence and Machine Learning

Academic Year 2025-26

Resolutions

- All items approved for A.Y. 2025–26 stand procured, installed and taken on record, with total expenditure of ₹ 2,00,936.
- The procurement record for the year is approved and forwarded to the HOD for departmental records and accreditation documentation.

Transcription note: Dates and academic-year labels are retained as printed in the source images, including any apparent inconsistency.

Prof. Ragini Mishra

Coordinator

Dr. Aruna Gawade

Head, AIML Dept



NOTICE

DEPARTMENT OF CSE–ICB

Notice No.: CSE–ICB/Budget/2025–26/04 **Date:** _____

Subject: Meeting to Review Departmental Budget Proposals for 2025–26 (April 2025 to March 2026)

All concerned members are hereby informed that a meeting of the Department of CSE–ICB will be convened to review the budget estimates for April 2025 to March 2026, academic year 2025–26. The meeting will consider the requirements recorded in the corresponding budget sheet: 2025–26 (April 2025–March 2026).

Agenda

1. Review the proposal for two RTX 3090 GPUs (estimated at ₹4,00,000).
2. Review the NetSim six-user licence proposal (estimated at ₹17,00,000).
3. Review laboratory consumables including display cards and driver boards (estimated at ₹30,000), and printing/stationery (estimated at ₹16,000).
4. Clarify the furniture provision of ₹50,000 where the item description needs confirmation; verify quotations and specifications.
5. Record the committee's recommendation for forwarding the proposal to the competent authority for approval.

Members are requested to attend the meeting and review the relevant estimates, technical specifications, quotations, quantities and budget provisions. The committee's decisions and recommendations will be recorded in the minutes and forwarded to the competent authority for consideration and approval, as applicable.

Head of Department
Department of CSE–ICB



NOTICE

DEPARTMENT OF CSE–ICB

Notice No.: CSE–ICB/Budget/2025–26/05 **Date:** _____

Subject: Meeting to Review Departmental Budget Proposals for 2025–26 (December 2025 to March 2026)

All concerned members are hereby informed that a meeting of the Department of CSE–ICB will be convened to review the budget estimates for December 2025 to March 2026, academic year 2025–26. The meeting will consider the requirements recorded in the corresponding budget sheet: 2025–26 (December 2025–March 2026) — Sheet 1.

Agenda

1. Review equipment requirements: two RTX 30-series GPUs (₹2,00,000) and two Raspberry Pi 5 boards (₹19,000).
2. Review furniture requirements for 10 faculty chairs (₹50,000).
3. Review computer-related requirements including lab server, keyboard/mouse, monitor and RAM upgrades (combined estimate ₹2,31,500).
4. Review paid Google Cloud Platform usage (₹60,000) and laboratory consumables (₹40,000).
5. Reconcile incomplete or unclear entries under other expenses, including printing, stationery and maintenance, before recommending the final proposal.

Members are requested to attend the meeting and review the relevant estimates, technical specifications, quotations, quantities and budget provisions. The committee's decisions and recommendations will be recorded in the minutes and forwarded to the competent authority for consideration and approval, as applicable.

Head of Department
Department of CSE–ICB



MINUTES OF MEETING

Department of Computer Science & Engineering – IoT & Cyber Security (CSE-ICB)

Budget Requirement Review

Academic Year 2025-26

Semester II (Even) – December to March

Source budget workbook: CSE -ICBDept Budget format 2025-26 (Dec 2025 to March 2026).xlsx

Minutes of Meeting – Equipments

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Equipments category for the specified academic period.

Discussion: The department reviewed equipment requirements for laboratory teaching, projects and specialized academic activities. The identified requirements included: Department/Section: CSE-ICB; Equipments; GPU: NVIDIA RTX 30 series; Raspberry Pi 5; 8 GB RAM. The listed financial provisions include an approximate aggregate of ₹219,000 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Equipments
- GPU: NVIDIA RTX 30 series (Quantity: 100000) (Approx. value: ₹200000) – required for BE Project and LLM Laboratory
- Raspberry Pi 5 (Quantity: 9500) (Approx. value: ₹19000) – For IoT projects, IPD Projects and major projects.
- 8 GB RAM

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Shri Vile Parle Kelavani Mandal's

DWARKADAS J.SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



Minutes of Meeting – Air Conditioners

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Air Conditioners category for the specified academic period.

Discussion: The requirement position for air-conditioning facilities was reviewed. No specific air-conditioning item was entered in the provided budget sheet.

Key points discussed

- Department/Section: CSE-ICB
- Air Conditioners

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Furniture & Fixtures

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Furniture & Fixtures category for the specified academic period.

Discussion: The department reviewed furniture and fixture requirements. The identified requirement(s) included: Department/Section: CSE-ICB; Furniture & Fixtures; Faculty Chair. The listed financial provisions include an approximate aggregate of ₹50,000 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Furniture & Fixtures
- Faculty Chair (Quantity: 5000) (Approx. value: ₹50000) – Replacement against old chairs.

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Computers

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Computers category for the specified academic period.

Discussion: Computer and peripheral requirements were reviewed in relation to laboratory infrastructure, practical courses, project work and specialized computing needs. The identified requirement(s) included:

Department/Section: CSE-ICB; Computers, Printers, Scanners etc.; Intel Xeon E-2314, 4 Cores / 4

Threads

2.8 GHz, Turbo Boost, 8MB Cache, 65W

Memory: 4 DIMM slots, 32GB DDR4 UDIMM

(1 x 16GB)

Storage: 1x 2TB Hard Drive SATA

Network: Dual Gigabit Ethernet on-board

1 dedicated management port; Keyboard and mouse for server (Item No. 1); LCD Monitor for server (Item No. 1); 8 GB RAM. The listed financial provisions include an approximate aggregate of ₹231,500 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Computers, Printers, Scanners etc.
- Intel Xeon E-2314, 4 Cores / 4
Threads
2.8 GHz, Turbo Boost, 8MB Cache, 65W
Memory: 4 DIMM slots, 32GB DDR4 UDIMM
(1 x 16GB)
Storage: 1x 2TB Hard Drive SATA
Network: Dual Gigabit Ethernet on-board
1 dedicated management port (Quantity: 100000) (Approx. value: ₹100000) – Required for lab server for Kali Linux installation to conduct ethical hacking and malware analysis and other cyber security labs and final year project.
- Keyboard and mouse for server (Item No. 1) (Quantity: 1500) (Approx. value: ₹1500)
- LCD Monitor for server (Item No. 1) (Quantity: 10000) (Approx. value: ₹10000)
- 8 GB RAM (Quantity: 3000) (Approx. value: ₹120000)

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.



Shri Vile Parle Kelavani Mandal's

DWARKADAS J.SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Software

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Software category for the specified academic period.

Discussion: Software requirements were reviewed for laboratory instruction, practical sessions, projects and research activities. The identified software requirement(s) included: Google Cloud Platform (GCP – Paid). The listed financial provisions include an approximate aggregate of ₹60,000 based on the entered item values.

Key points discussed

- Google Cloud Platform (GCP – Paid) (Quantity: DevSecOps Lab (15 students, 1 VM, 3 month)) (Approx. value: ₹60000) – 60000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Consumables

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Consumables category for the specified academic period.

Discussion: Laboratory consumable requirements were reviewed to support practical sessions, IoT/EIoT activities, IPD work and major projects. The identified consumables included: P10 LED Display (White) with power supply and data cable.; components for Project work. The listed financial provisions include an approximate aggregate of ₹62,000 based on the entered item values.

Key points discussed

- P10 LED Display (White) with power supply and data cable. (Quantity: 10) (Approx. value: ₹2000) – 20000
- components for Project work (Quantity: Components) (Approx. value: ₹20000) – 20000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Other Expenses

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Other Expenses category for the specified academic period.

Discussion: Other recurring departmental requirements were reviewed. The identified requirements included: Printing; Stationery; Repair and Maintenance. The listed financial provisions include an approximate aggregate of ₹38,000 based on the entered item values.

Key points discussed

- Printing (Quantity: 10 rims) (Approx. value: ₹3000) – 3000
- Stationery (Quantity: pen ,pencil, markers, separators etc) (Approx. value: ₹1000) – 1000
- Repair and Maintenance (Quantity: plumbing ,carpentry & other day to day maintenance) (Approx. value: ₹15000) – 15000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Semester I & Semester II – Full Academic Year (April to March)

Source budget workbook: Dept Budget format 2025-26 (April 2025 to March 2026).xlsx

Minutes of Meeting – Equipments

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Equipments category for the specified academic period.

Discussion: The department reviewed equipment requirements for laboratory teaching, projects and specialized academic activities. The identified requirements included: Department/Section: CSE-ICB; Equipments.

Key points discussed

- Department/Section: CSE-ICB
- Equipments

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Air Conditioners

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Air Conditioners category for the specified academic period.

Discussion: The requirement position for air-conditioning facilities was reviewed. No specific air-conditioning item was entered in the provided budget sheet.

Key points discussed

- Department/Section: CSE-ICB
- Air Conditioners

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Furniture & Fixtures

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Furniture & Fixtures category for the specified academic period.

Discussion: The department reviewed furniture and fixture requirements. The identified requirement(s) included: Department/Section: CSE-ICB; Furniture & Fixtures.

Key points discussed

- Department/Section: CSE-ICB
- Furniture & Fixtures

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Computers

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Computers category for the specified academic period.

Discussion: Computer and peripheral requirements were reviewed in relation to laboratory infrastructure, practical courses, project work and specialized computing needs. The identified requirement(s) included: Department/Section: CSE-ICB; Computers, Printers, Scanners etc.; GeForce RTX 3090 nvidia graphic card. The listed financial provisions include an approximate aggregate of ₹400,000 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Computers, Printers, Scanners etc.
- GeForce RTX 3090 nvidia graphic card (Quantity: 200000) (Approx. value: ₹400000) – For IPD and Major Projects to be done on GPU and also for practical purpose Machine Learning , AI and Deep Learning. For Image Processing and Computer Vision related Projects also.

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Software

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Software category for the specified academic period.

Discussion: Software requirements were reviewed for laboratory instruction, practical sessions, projects and research activities. The identified software requirement(s) included: Netsim Simulator; Total. The listed financial provisions include an approximate aggregate of ₹3,400,000 based on the entered item values.

Key points discussed

- Netsim Simulator (Quantity: 6 users) (Approx. value: ₹1700000) – 1700000
- Total – 1700000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Consumables

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Consumables category for the specified academic period.

Discussion: Laboratory consumable requirements were reviewed to support practical sessions, IoT/EIoT activities, IPD work and major projects. The identified consumables included: P2 display card with driver board. The listed financial provisions include an approximate aggregate of ₹15,000 based on the entered item values.

Key points discussed

- P2 display card with driver board (Quantity: 2) (Approx. value: ₹15000) – 30000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Other Expenses

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Other Expenses category for the specified academic period.

Discussion: Other recurring departmental requirements were reviewed. The identified requirements included: Printing; Stationery (Consolidated Assorted 6 items for 8 members); Annual Maintenance; Repair; Total. The listed financial provisions include an approximate aggregate of ₹16,500 based on the entered item values.

Key points discussed

- Printing (Quantity: 20 rims) (Approx. value: ₹300) – 6000
- Stationery (Consolidated Assorted 6 items for 8 members) (Quantity: 8*8) (Approx. value: ₹200) – 10000
- Annual Maintenance (Quantity: Nil) – Nil
- Repair (Quantity: Nil) – Nil
- Total – 16000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Semester II (Even) – December to March

Source budget workbook: Dept Budget format 2025-26 (Dec 2025 to March 2026) (1).xlsx

Minutes of Meeting – Equipments

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Equipments category for the specified academic period.

Discussion: The department reviewed equipment requirements for laboratory teaching, projects and specialized academic activities. The identified requirements included: Department/Section: _____;
Equipments.

Key points discussed

- Department/Section: _____
- Equipments

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Air Conditioners

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Air Conditioners category for the specified academic period.

Discussion: The requirement position for air-conditioning facilities was reviewed. No specific air-conditioning item was entered in the provided budget sheet.

Key points discussed

- Department/Section: _____
- Air Conditioners

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Furniture & Fixtures

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Furniture & Fixtures category for the specified academic period.

Discussion: The department reviewed furniture and fixture requirements. The identified requirement(s) included: Department/Section: _____; Furniture & Fixtures.

Key points discussed

- Department/Section: _____
- Furniture & Fixtures

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Shri Vile Parle Kelavani Mandal's

DWARKADAS J.SANGHVI COLLEGE OF ENGINEERING

(Empowered Autonomous College Affiliated to the University of Mumbai)



Minutes of Meeting – Computers

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Computers category for the specified academic period.

Discussion: Computer and peripheral requirements were reviewed in relation to laboratory infrastructure, practical courses, project work and specialized computing needs. The identified requirement(s) included:

Department/Section: _____; Computers, Printers, Scanners etc..

Key points discussed

- Department/Section: _____
- Computers, Printers, Scanners etc.

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Software

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Software category for the specified academic period.

Discussion: Software requirements were reviewed for laboratory instruction, practical sessions, projects and research activities. The identified software requirement(s) included: .

Key points discussed

- No specific item-wise requirement was entered in the sheet; the budget head was reviewed for completeness and future requirement planning.

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Consumables

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Consumables category for the specified academic period.

Discussion: Laboratory consumable requirements were reviewed to support practical sessions, IoT/EIoT activities, IPD work and major projects. The identified consumables included: .

Key points discussed

- No specific item-wise requirement was entered in the sheet; the budget head was reviewed for completeness and future requirement planning.

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Other Expenses

Department	CSE-ICB
Academic Year	2025-26
Semester	Semester II (Even) – December to March
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Other Expenses category for the specified academic period.

Discussion: Other recurring departmental requirements were reviewed. The identified requirements included: Printing; Stationery; Annual Maintenance; Repair.

Key points discussed

- Printing
- Stationery
- Annual Maintenance
- Repair

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Academic Year 2026-27

Semester I & Semester II – Full Academic Year (April to March)

Source budget workbook: CSE-ICBDept Budget format 2026-27 (April 2026 to March 2027).xlsx

Minutes of Meeting – Equipments

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Equipments category for the specified academic period.

Discussion: The department reviewed equipment requirements for laboratory teaching, projects and specialized academic activities. The identified requirements included: Department/Section: CSE-ICB; Equipments.

Key points discussed

- Department/Section: CSE-ICB
- Equipments

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Air Conditioners

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Air Conditioners category for the specified academic period.

Discussion: The requirement position for air-conditioning facilities was reviewed. No specific air-conditioning item was entered in the provided budget sheet.

Key points discussed

- Department/Section: CSE-ICB
- Air Conditioners

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Furniture & Fixtures

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Furniture & Fixtures category for the specified academic period.

Discussion: The department reviewed furniture and fixture requirements. The identified requirement(s) included: Department/Section: CSE-ICB; Furniture & Fixtures; Trophy Cupboard. The listed financial provisions include an approximate aggregate of ₹50,000 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Furniture & Fixtures
- Trophy Cupboard (Quantity: 50000) (Approx. value: ₹50000) – To display student's Trophy

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Computers

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Computers category for the specified academic period.

Discussion: Computer and peripheral requirements were reviewed in relation to laboratory infrastructure, practical courses, project work and specialized computing needs. The identified requirement(s) included: Department/Section: CSE-ICB; Computers, Printers, Scanners etc.; Desktop computer Specification: Intel 24 core CPU , 128 GB RAM, 1 TB SSD (NvMe),; LED Monitor 21"; Keyboard and Mouse. The listed financial provisions include an approximate aggregate of ₹212,000 based on the entered item values.

Key points discussed

- Department/Section: CSE-ICB
- Computers, Printers, Scanners etc.
- Desktop computer Specification: Intel 24 core CPU , 128 GB RAM, 1 TB SSD (NvMe), (Quantity: 200000) (Approx. value: ₹200000) – for Ethical Hacking Lab and network Security Lab
- LED Monitor 21" (Quantity: 10000) (Approx. value: ₹10000)
- Keyboard and Mouse (Quantity: 2000) (Approx. value: ₹2000)

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Software

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Software category for the specified academic period.

Discussion: Software requirements were reviewed for laboratory instruction, practical sessions, projects and research activities. The identified software requirement(s) included: Netsim Simulator. The listed financial provisions include an approximate aggregate of ₹1,700,000 based on the entered item values.

Key points discussed

- Netsim Simulator (Quantity: 6 users) (Approx. value: ₹1700000) – 1700000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Consumables

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Consumables category for the specified academic period.

Discussion: Laboratory consumable requirements were reviewed to support practical sessions, IoT/EIoT activities, IPD work and major projects. The identified consumables included: P2 display card with driver board; Cb Certified 24 Inch Touch Screen Display Monitor With Open Frame; Arduino UNO Q SBC ABX00162. The listed financial provisions include an approximate aggregate of ₹35,000 based on the entered item values.

Key points discussed

- P2 display card with driver board (Quantity: 2) (Approx. value: ₹15000) – 30000
- Cb Certified 24 Inch Touch Screen Display Monitor With Open Frame (Quantity: 2) (Approx. value: ₹15000) – 30000
- Arduino UNO Q SBC ABX00162 (Quantity: 10) (Approx. value: ₹5000) – 50000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____



Minutes of Meeting – Other Expenses

Department	CSE-ICB
Academic Year	2026-27
Semester	Semester I & Semester II – Full Academic Year (April to March)
Date	As recorded in the sheet / _____

Agenda: Review and finalize the departmental budget requirements under the Other Expenses category for the specified academic period.

Discussion: Other recurring departmental requirements were reviewed. The identified requirements included: Printing; Stationery; Annual Maintenance; Repair; Total Amount. The listed financial provisions include an approximate aggregate of ₹24,700 based on the entered item values.

Key points discussed

- Printing (Quantity: 30) (Approx. value: ₹300) – 9000
- Stationery (Quantity: 8*8) (Approx. value: ₹400) – 15000
- Annual Maintenance (Quantity: Nil) – Nil
- Repair (Quantity: Nil) – Nil
- Total Amount – 24000

Decisions / Action Points

- The listed requirements are to be considered for departmental budget planning and further administrative processing as applicable.
- Quantities, specifications and estimated values are to be verified before purchase/procurement, wherever applicable.
- The concerned laboratory/department staff shall coordinate with the HOD/Section In-charge for subsequent processing.

Signatures: HOD / Section In-charge: _____ Date: _____